

Communities Select Committee (Chairman – Cllr Holly Whitbread)

Work Programme 2018/19

Item	Report Deadline/Priority	Progress/Comments	Programme of Meetings
Standard (Periodic) Items			12 June 2018 04 September 2018 24 September 2018x 13 November 2018 15 January 2019 12 March 2019
(1) Performance against Housing Service Standards and Review <i>(Recommendations to Housing Portfolio Holder)</i>	June 2018 (Medium)	Completed - June meeting <i>(Housing Portfolio)</i>	
(2) Communities Key Performance Indicators (KPIs) – 2017/18 Out-Turn	June 2018 (Low)	Completed - June meeting <i>(Housing Portfolio)</i>	
(3) Progress with Key Actions for the Corporate Plan led by the Communities Directorate – 2017/18 Out-Turn	June 2018 (Low)	Completed - June meeting <i>(All Portfolios)</i>	
(4) 6-month Progress Report on implementation of the Ageing Population Study Action Plan	June 2018 (Low)	Completed - June meeting <i>(All Portfolios)</i>	
(5) 6-Month Progress Report on Annual Housing Strategy Key Action Plan 2017/18	June 2018 (Medium)	Completed - June meeting <i>(Housing Portfolio)</i>	
(6) Transformation – Project Closure Report – P010 Review of the Careline Monitoring Service	September 2018	Completed - September meeting	

(7) Communities Corporate Plan 2018-2023 – Performance Report Q1 & Q2 2018/19	September 2018 November 2018 (Low)	Completed - November meeting Re-scheduled for November meeting. *This report has been amalgamated with the KPI report. (All Portfolios)	
(8) Attendance by Essex Police District Commander at next meeting - Discussion on issues to raise	September 2018 (Medium)	Completed - September meeting <i>(Safer Greener Transport Portfolio)</i>	
(9) Presentation from Essex Police's District Commander on current policing and crime issues in the District	November 2018 (Medium)	Completed - November meeting <i>(Safer Greener Transport Portfolio)</i>	
(10) Annual Report of the Community Safety Partnership	November 2018 (Medium)	Completed - November meeting <i>(Safer Greener Transport Portfolio)</i>	
(11) New Housing Strategy Key Action Plan 2018/19	March 2019 (Medium)	<i>(Housing Services Portfolio)</i>	
(12) Six-Month Review of the HRA Financial Plan 2018/19	November 2018 (High)	Completed - November meeting <i>(Housing Portfolio)</i>	
(13) 6-month Progress Report on implementation of the Ageing Population Study Action Plan	TBC (Low)	Being reviewed and updated <i>(All Portfolios)</i>	

(14) HRA Financial Plan 2019/20	March 2019 (High)	(Housing Portfolio)	
(15) Communities Corporate Plan 2018-2023 – Performance Report Q3 2018/19	January 2019 (Low)	Supplementary Item (All Portfolios)	
(16) Communities Performance Indicator Set for 2019/20	March 2019 (High)	(All Portfolios)	
(17) Presentation of Business Plan – 2019/20	March 2019 (Low)	(All Portfolios)	
Special (Planned) Items			
(18) Review of Homelessness Strategy (Recommendations to Housing Portfolio Holder)	June 2018 (High)	Completed – at June meeting (Housing Portfolio)	
(19) Fire Safety Policy for residential Council properties	January 2019 (High)	(Housing Services Portfolio)	
(20) Six-month Progress Report on EFDC-funded police officers	January 2019 (Medium)	(Community and Partnership Services Portfolio)	

(21) Options Report for the installation of sprinklers in sheltered housing schemes and homelessness accommodation <i>(Recommendations to Cabinet)</i>	January 2019 (High)	Included in the Fire Safety Policy Report <i>(Housing Services Portfolio)</i>	
(23) Review of the future use of sheltered/grouped housing scheme sites <i>(Recommendations to Cabinet / Housing Portfolio Holder)</i>	TBC (High)	Being Reviewed <i>(Housing Services Portfolio)</i>	
Items added to Work Programme during the year			
(24) Report on outcome of LGA Peer Review of Museum Heritage and Culture Service	September 2019 (Low)	Completed - September meeting <i>(Community and Partnership Services Portfolio)</i>	
Planned Special Items for Future Years			
6-month Progress Report on EFDC-funded police officers	June 2019 (Medium)	<i>(Community and Partnership Services Portfolio)</i>	